

BILLINGHAM TOWN COUNCIL
Minutes of the Finance & General Purposes Committee Meeting
held on Tuesday 16th April 2024 at 6.30 p.m.
at Billingham Library & Customer Service Centre

Present: Councillor Adam Gilbert
Guy Snead
Gina McCall
Ann McCoy
Colin Leckonby
Jim Scollen

Official: Miss Dee Smith, Town Clerk/RFO

Apologies: Cllr M Besford Personal
Cllr D Forrest – No apologies received
Cllr C Gamble - Business

Councillor H Atkinson and one member of the public were also present.

226/23 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made

227/23 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

228/23 PUBLIC PARTICIPATION TIME


There were no public present or questions on this occasion.

**229/23 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON
19th March 2024**

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 19th March 2024, a copy of which has previously been circulated to each member, be approved, and

Signed.......... Date 18-6-24.....
Chairman to Billingham Town Council

signed as a correct record by the Chairman.

230/23 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for March 2024 for the main account.
- (ii) Payments to creditors for March 2024 for the cafe account.
- (iii) Staffing costs for March 2024.
- (vi) To note the income received for March 2024.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31st March 2024.

RESOLVED

- a. Members approved the above reports.
- b. The Chairman signed the bank reconciliations.
- c. To recommend to Full Council the transfer of the funds in the Lloyds Business Bank account to the higher interest CCLA account.

231/23 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 31st March 2024.

RESOLVED

Information duly noted.

232/23 INCOME & EXPENDITURE REPORT

Members were provided with the Income & Expenditure report up to 31st March 2024. The Town Clerk explained all the overspends on the report.

RESOLVED

Information duly noted.

233/23 POLICIES

Members were asked to consider, for recommendation to Full Council, the following policies:

- Draft Employee Volunteering Policy;
- Draft Treasury Management Policy.

RESOLVED

Signed..... Date
Chairman to Billingham Town Council

- a. To recommend the Draft Employee Volunteering Policy to the next Full Council meeting in May 2024 with no amendments.
- b. To recommend the Draft Treasury Management Policy (with an amendment to the wording on external borrowing and to add wording in regards to lending) to the next Full Council meeting in May 2024.

234/23 GRANT FUNDING

Members were asked to consider a grant funding request from Tees Active for the Welcome to Billingham Project for £500.

RESOLVED

To approve the above application for £500.

235/23 EXCLUSION OF PRESS & PUBLIC

Members were asked to pass the following resolution:

“That under Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during the disclosure of the following item on the agenda as it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A in the 1972 Act as indicated below:

Staffing Matters

The Town Clerk gave a verbal update on the current staffing issue and advised members that the employee will leave on 9th May 2024.

RESOLVED

- a. To pass the above resolution.
- b. Information duly noted.

The meeting concluded at 7.17 pm with Councillors Gilbert, Leckonby, McCoy, McCall, Snead and Scollen present.

Signed..... Date
 Chairman to Billingham Town Council