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Billingham Library & Customer
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Billingham
TS23 2LN

SERVICES & ENGAGEMENT COMMITTEE TO BE HELD ON

TUESDAY 16th JULY 2024 AT 5.30 PM

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 18th JUNE 2024

To approve the above draft minutes as a true and accurate record. (See Appendix A – draft minutes 18th June 2024)

6. EVENTS

The Deputy Town Clerk will give a verbal update on the night.

7. SERVICES UPDATE

- Café in The Park
- Pantry in The Park
- Soup & Sandwich project

The Deputy Town Clerk will give a verbal update on the night.

Miss Vicky Lloyd

Deputy Town Clerk to Billingham Town Council

9th July 2024

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Billingham Town Council

DRAFT Minutes of Services & Engagement Committee Meeting

Tuesday 18th June 2024 at 5.30 p.m.

Held at Billingham Library & Customer Service Centre

Present Councillors: Cllr Helen Atkinson
Cllr Michelle Bendelow
Cllr Daniel Forrest
Cllr Gareth Hedley (Vice Chair of Committee)

Official: Miss Vicky Lloyd – Deputy Town Clerk
Miss Dee Smith – Town Clerk & Responsible Finance Officer

Apologies: Cllr Maria Lacey (Personal)
Cllr Mick Stoker (Personal)

In the absence of the Chairman, the Vice Chairman Cllr Gareth Hedley assumed the Chair.

14/24 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all present. The usual rules about housekeeping were made.

15/24 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

16/24 PUBLIC PARTICIPATION TIME

There were no public present and no questions received on this occasion.

17/24 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 16th APRIL 2024

Members were asked to approve the above draft minutes.

RESOLVED

- (i). That the minutes of the above meeting held on 16th April 2024, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

18/24 EVENTS UPDATE

The Deputy Town Clerk gave members an overview of the town councils upcoming events.

A Warm Welcome in Billingham Socials

Billingham Communities in partnership with Tees Active are launching a new social session, open to all adults from the 16th of July each Tuesday 10:30am-12:30pm at Billingham Forum. The chance to socialise and meet new people. There will be fun activities to participate in including bingo, dominos and card games.

Funday Fridays

Free activities every Friday throughout the month of August at Café in The Park.

The Billingham Show – 7th & 8th September 2024

Preparations are underway for Billingham Show. Attractions will include a main marquee with over forty trade stalls & horticulture show, Civic marquee for organisations to promote their work, Elite strongman and strongwoman competition, Turner's funfair, dog arena for fun dog show and flyball with Fun Fanatics Flyball Demo Durham, children's marquee and craft show. Local talent Singing Sue's Vocal Academy and Tapshoes and Tutus School of Dance.

We will shortly be submitting our event plans to Stockton on Tees Borough Council Independent Safety Advisory Group (ISAG) for assessment.

Billingham Remembrance Sunday Parade – 10th November 2024

This well-established community event is held annually. The parade marches down Station Road to the Cenotaph.

VE Day 80th Anniversary 8th May 2025

A working group will be set up to discuss plans.

The Deputy Town Clerk informed members that The Deputy Lord Lieutenant of Durham, Mr Mark White, CBE has commended the Town Council on the D Day 80th Anniversary Beacon Lighting Ceremony held on the 6th of June. The event included a performance from Billingham Silver Band and participation with the nation in the lighting of a beacon lit by The Deputy Lord Lieutenant of Durham alongside which the Town Crier read The International Tribute.

RESOLVED

(i). Information duly noted.

19/24 SERVICES UPDATE

Members noted the update report from the Business Support Manager. The Deputy Town Clerk informed members that Stockton & District Advice & Information Service will be offering free confidential, independent and impartial advice and information on a wide range of issues at Pantry in The Park. Monthly sessions will commence the first week of July.

RESOLVED

(i). Information duly noted.

20/24 REVIEW OF PANTRY IN THE PARK

Cllr Atkinson asked members to review Pantry in the Park.

A discussion took place on subscription to FareShare, stock, pricing structure and numbers accessing the pantry.

Members agreed that the service be monitored, and fresh stock reviewed in the summer months.

RESOLVED

(i). Information duly noted.

The meeting concluded at 5.55pm with Councillors Atkinson, Bendelow, Forrest & Hedley present.

Signed..... Date
Chairman of Services & Engagement Committee