

## **Billingham Town Council**

### **Minutes of Services & Engagement Committee Meeting**

**Tuesday 18<sup>th</sup> June 2024 at 5.30 p.m.**

**Held at Billingham Library & Customer Service Centre**

**Present Councillors:** Cllr Helen Atkinson  
Cllr Michelle Bendelow  
Cllr Daniel Forrest  
Cllr Gareth Hedley (Vice Chair of Committee)

**Official:** Miss Vicky Lloyd – Deputy Town Clerk  
Miss Dee Smith – Town Clerk & Responsible Finance Officer

**Apologies:** Cllr Maria Lacey (Personal)  
Cllr Mick Stoker (Personal)

In the absence of the Chairman, the Vice Chairman Cllr Gareth Hedley assumed the Chair.

#### **14/24 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed all present. The usual rules about housekeeping were made.

#### **15/24 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

#### **16/24 PUBLIC PARTICIPATION TIME**

There were no public present and no questions received on this occasion.

## **17/24 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 16<sup>th</sup> APRIL 2024**

Members were asked to approve the above draft minutes.

### **RESOLVED**

- (i). That the minutes of the above meeting held on 16<sup>th</sup> April 2024, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

## **18/24 EVENTS UPDATE**

The Deputy Town Clerk gave members an overview of the town councils upcoming events.

### **A Warm Welcome in Billingham Socials**

Billingham Communities in partnership with Tees Active are launching a new social session, open to all adults from the 16<sup>th</sup> of July each Tuesday 10:30am-12:30pm at Billingham Forum. The chance to socialise and meet new people. There will be fun activities to participate in including bingo, dominos and card games.

### **Funday Fridays**

Free activities every Friday throughout the month of August at Café in The Park.

### **The Billingham Show – 7<sup>th</sup> & 8<sup>th</sup> September 2024**

Preparations are underway for Billingham Show. Attractions will include a main marquee with over forty trade stalls & horticulture show, Civic marquee for organisations to promote their work, Elite strongman and strongwoman competition, Turner's funfair, dog arena for fun dog show and flyball with Fun Fanatics Flyball Demo Durham, children's marquee and craft show. Local talent Singing Sue's Vocal Academy and Tapshoes and Tutus School of Dance.

We will shortly be submitting our event plans to Stockton on Tees Borough Council Independent Safety Advisory Group (ISAG) for assessment.

### **Billingham Remembrance Sunday Parade – 10<sup>th</sup> November 2024**

This well-established community event is held annually. The parade marches down Station Road to the Cenotaph.

## **VE Day 80<sup>th</sup> Anniversary 8<sup>th</sup> May 2025**

A working group will be set up to discuss plans.

The Deputy Town Clerk informed members that The Deputy Lord Lieutenant of Durham, Mr Mark White, CBE has commended the Town Council on the D Day 80<sup>th</sup> Anniversary Beacon Lighting Ceremony held on the 6<sup>th</sup> of June. The event included a performance from Billingham Silver Band and participation with the nation in the lighting of a beacon lit by The Deputy Lord Lieutenant of Durham alongside which the Town Crier read The International Tribute.

### **RESOLVED**

(i). Information duly noted.

## **19/24 SERVICES UPDATE**

Members noted the update report from the Business Support Manager. The Deputy Town Clerk informed members that Stockton & District Advice & Information Service will be offering free confidential, independent and impartial advice and information on a wide range of issues at Pantry in The Park. Monthly sessions will commence the first week of July.

### **RESOLVED**

(i). Information duly noted.

## **20/24 REVIEW OF PANTRY IN THE PARK**

Cllr Atkinson asked members to review Pantry in the Park.

A discussion took place on subscription to FareShare, stock, pricing structure and numbers accessing the pantry.

Members agreed that the service be monitored, and fresh stock reviewed in the summer months.

### **RESOLVED**

(i). Information duly noted.

**The meeting concluded at 5.55pm with Councillors Atkinson, Bendelow, Forrest & Hedley present.**

Signed  Date 16-07-2024  
Chairman of Services & Engagement Committee