

Town Clerk & RFO: Miss Dee Smith Billingham Library & Customer

Vice Chairman: Councillor Helen Atkinson Service Centre

Tel/Fax: 01642 551171 Billingham

Email: info@billingham-tc.gov.ukTS23 2LN

www.billingham-tc.gov.uk

TO: All members of the Finance & General Purposes Committee

**You are summoned to attend the next meeting of the Finance & General Purposes Committee to be held on Tuesday 17th September 2024 at 6.30pm, in Meeting Room C, Billingham Library & Customer Service Centre.**

AGENDA

# 1. CHAIRMAN’S ANNOUNCEMENTS

# 2. APOLOGIES FOR ABSENCE

 To receive any apologies for absence.

# 3. DECLARATIONS OF INTEREST

 Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

# 4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

 No questions have been received at the time of preparation of this agenda.

# 5. MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 16th July 2024

To approve the above minutes as a true and accurate record (see appendix A – Draft minutes 16th July 2024).

# 6. PAYMENTS & RECEIPTS LISTS

(i) To approve the list of payments to creditors for July 2024 for the main account (see appendix B).

(ii) To approve the list of payment to creditors for July 2024 for the cafe accounts (see appendix C).

(iii) To approve the staffing costs for July & August 2024 (see appendix D – Staffing costs).

(vi) To note the income received for July 2024 (see appendix E – Income Received).

(vi) Members are provided for information, with the bank reconciliation for all accounts up to 31st July 2024 (see appendix F – Bank Reconciliations).

#  7. CAFÉ IN THE PARK – PROFIT & LOSS REPORTMembers are provided with a profit and loss report for the Café in the Park, up to 31st July 2024 (see appendix G – Profit & Loss).

**8. DRAFT FINANCIAL REGULATIONS**

Members are asked to consider the attached draft Financial Regulations for recommendation to the next Full Council meeting (see appendix H – Draft Financial Regulations).

**9. GRANT FUNDING**

Members are asked to consider a grant funding request from Billingham The Station Veterans Football Club for £500 to provide the ongoing future of the over 40’s football (see appendix I).

**10. SPONSORSHIP**

1. Members are asked to consider a sponsorship application from Billingham Synthonia Cricket Club towards their 3rd annual Community Fun Day (see appendix J).
2. Members are asked to consider a sponsorship application from Billingham Stars/Billingham Ice Hockey Ltd (see appendix K).

**Miss Dee Smith**

 **Town Clerk/RFO to Billingham Town Council**

 **11th September 2024**

## PLEASE BE ADVISED:

## With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have the access to the agenda papers. These can be found on the Town Council website [www.billingham-tc.gov.uk](http://www.billingham-tc.gov.uk)

## Filming, Photographing or Audio Recording of the Town Council meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing, or recording the meeting.

**Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via** **dee.smith@billingham-tc.gov.uk** **or telephone 01642 551171.**