



Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Helen Atkinson
Tel/Fax: 01642 551171
Email: info@billinghamtowncouncil.co.uk
www.billinghamtowncouncil.co.uk

Billingham Library & Customer
Service Centre
Billingham
TS23 2LN

SERVICES & ENGAGEMENT COMMITTEE TO BE HELD ON

TUESDAY 15th OCTOBER 2024 AT 5.30 PM

**THIS MEETING WILL BE AT BILLINGHAM LIBRARY AND CUSTOMER
SERVICE CENTRE, MEETING ROOM C, BILLINGHAM, TS23 2LN**

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

None received at the time of preparation of the agenda.

5. MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 17th SEPTEMBER 2024

To approve the above draft minutes as a true and accurate record. (see **Appendix A – draft minutes 17th September 2024**)

6. EVENTS

The Deputy Town Clerk will give a verbal update on the night.

7. SERVICES UPDATE

- Café in The Park
- Pantry in The Park
- Soup & Sandwich project

The Deputy Town Clerk will give a verbal update on the night.

8. LOW GRANGE COMMUNITY CENTRE

The Deputy Town Clerk will give a verbal update on the night.

Miss Vicky Lloyd

Deputy Town Clerk to Billingham Town Council

9th October 2024

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have access to the agenda papers.

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Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via dee.smith@billingham-tc.gov.uk or telephone 01642 551171.

Billingham Town Council

DRAFT Minutes of Services & Engagement Committee Meeting
Tuesday 17th September 2024 at 5.30 p.m.
Held at Billingham Library & Customer Service Centre

- Present Councillor:** Cllr Helen Atkinson
Cllr Michelle Bendelow
Cllr Mick Stoker (Chair of Committee)
- Official:** Miss Vicky Lloyd – Deputy Town Clerk
- In attendance:** Miss Dee Smith – Town Clerk/Responsible Finance Officer
Ms Tracy Reece – Business Support Manager
- Apologies:** Cllr Daniel Forrest - No apologies received
Cllr Gareth Hedley - Personal
Cllr Maria Lacey - Personal
Cllr Michael Shotton - No apologies received

57/24 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all present. The usual rules about housekeeping were made.

58/24 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

59/24 PUBLIC PARTICIPATION TIME

There were no public present or questions on this occasion.

60/24 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 16th JULY 2024

Members were asked to approve the above draft minutes.

RESOLVED

- (i). That the minutes of the above meeting held on 16th July 2024, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

61/24 EVENTS UPDATE

The Town Clerk/RFO gave members a verbal update on summer activities:

Funday Fridays

The free activities held every Friday throughout August proved to be extremely popular attracting participants across all age groups. The programme is to be reviewed next year.

Billingham Show 7th & 8th September 2024

The show was an enormous success, the Town Council has received positive feedback from event participants and compliments that the security personnel were extremely helpful and professional. The fun dog show and flyball proved popular. The café had a good footfall over the show weekend.

The Deputy Town Clerk gave members an overview of the town councils upcoming events:

- **Billingham Remembrance Sunday Parade 10th November 2024** – members agreed that it will be a civic event.
- **Christmas Event – 30th November 2024** – this festive event will be held in Billingham Town Centre and include a music performance by girl band Pink Lemonade, Singing Sues Vocal Academy singing traditional carols around the Christmas tree culminating in the switch on of the Christmas tree lights by the cast of the forum pantomime Cinderella.

RESOLVED

- (i). Information duly noted.

62/24 SERVICES UPDATE

The Business Support Manager gave members a verbal update on Café in the Park, Pantry in The Park, Soup & Sandwich project and groups using the building. Members agreed that the pantry operating hours will change to 9.30am to 11am. From the 30th of September the café will operate as a community space and open to local groups over the winter months.

RESOLVED

- (i). Information duly noted.

63/24 LOW GRANGE COMMUNITY CENTRE

The Deputy Town Clerk informed members that the Town Council officially took over responsibility for the day to day management of Low Grange Community Centre including room hire and bookings on the 12th of August. A meeting with the Trustees will be set up shortly to focus on developing the centre.

RESOLVED

- (i). Information duly noted.

64/24 H2TEESSIDE: CONSULTATION ON PROPOSED CHANGES TO DEVELOPMENT CONSENT ORDER

Members were asked to consider any comments on the consultation.

Cllrs Bendelow & Stoker declared a pecuniary interest in this matter.

RESOLVED

- (i). Information duly noted. No comments to be submitted.

The meeting concluded at 6.15pm with Councillors Atkinson, Bendelow, & Stoker present.

Signed..... Date
Chairman of Services & Engagement Committee