

BILLINGHAM TOWN COUNCIL

DRAFT Minutes of the Finance & General Purposes Committee Meeting **held on Tuesday 19th November 2024 at 6.30 p.m.** **at Billingham Library & Customer Service Centre**

Present: Councillor Helen Atkinson
Adam Gilburt
Colin Leckonby
Gina McCall
Guy Snead

Official: Miss Vicky Lloyd, Deputy Town Clerk

Apologies: Cllr Clare Besford - Personal
Cllr Marc Besford – Personal
Cllr Ann McCoy – Personal
Cllr Jim Scollen - Illness

In the absence of the Chair of the Committee, Cllr Guy Snead, Vice Chair, assumed the Chair.

99/24 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made.

100/24 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

101/24 PUBLIC PARTICIPATION TIME

There were no public present or questions on this occasion.

102/24 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON 17th SEPTEMBER 2024

Members were asked to approve the above minutes.

Signed..... Date
Chairman of Finance & General Purposes Committee

RESOLVED

That the minutes of the above meeting held on 17th September 2024, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

103/24 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for August, September & October 2024 for the main account.
- (ii) Payments to creditors for August, September & October 2024 for the cafe account.
- (iii) Staffing costs for September & October 2024.
- (vi) To note the income received for August, September & October 2024.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31st October 2024.

RESOLVED

- a. Members approved the above reports.
- b. Councillor Gilbert checked and signed the bank reconciliations.

104/24 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 31st October 2024.

RESOLVED

Information duly noted.

105/24 INCOME & EXPENDITURE REPORT

Members were provided with the Income & Expenditure report up to 31st October 2024.

RESOLVED

Information duly noted.

The meeting concluded at 6.40 pm with Councillors Atkinson, Gilbert, Leckonby, McCall and Snead present.

Signed..... Date
Chairman of Finance & General Purposes Committee