

GRANT APPLICATION FORM

This application form may be used for grant applications up to £500 in the financial year. Organisations may only receive one grant per financial year. Please refer to policy and guidance notes when completing this form.

SECTION 1: ORGANISATION AND APPLICANT DETAILS		
1.	Name of Organisation/Individual.	Iron Guidance Limited
2.	Name and address of contact for this application.	
3.	Telephone number/s of contact for this application.	
4.	Email address of contact for this application.	
5.	Status of organisation (if registered charity, please include number).	Registered charity
6.	How long has the organisation been established?	10 years
7.	Brief description of purpose of organisation.	<p>Iron Guidance Limited are a local charity at the heart of their community. Our aim is to provide families with support when life is challenging and budgets are tight. We achieve this by providing activities with a hot healthy meal for children aged 5 to 13 years old that live in areas of disadvantage. We also provide food hampers and healthy recipe cards for families to help them at times when the children are at home.</p> <p>Our priority area is Central Billingham as it is an area of high deprivation with nearly 50% of households being deprived in one dimension. Experian Mosaic Public Sector (EMPS) tells us that it is families with children who are likely to have limited resources and squeezed budgets who either own their own low-cost home or rent from social landlords.</p>
8.	Are you part of/affiliated to a larger organisation?	No
9.	How many members do you have that reside in Billingham?	N/A although we work with families that reside in Billingham.
10.	Is there an annual	No

	subscription/membership fee?	
11.	Please provide contact details for another senior member of your organisation.	
12.	Please provide contact details for an independent referee.	

SECTION 2: FUNDING

13.	Total cost of funding?	£740
14.	Amount of grant requested? (max £500)	£500
15.	How much has already been raised towards the project?	£150
16.	How will the balance be funded? (if applicable).	We have already secure funding from Tees Millions which has funded the Teatime Club to date and we will continue to look for other income opportunities. We have a Christmas Craft Fayre planned for the end of November
17.	Has any further grant funding been sought for this project? If so, please specify details.	We are also applying to BELP and we will continue to hold fundraising events.
18.	Have you sought more than one quote for the project? (Please enclose copies).	N/A
19.	Does the organisation have its own bank account with a minimum of two signatories?	Yes

Please include with your application:

- Accounts for the last two year (draft accounts will be accepted if not yet audited);

Start up groups without two years of accounts should enclose a signed bank statement and business plan with their application.

SECTION 3: PROJECT DETAILS

20.	<p>Please briefly describe the project, including:</p> <p>Where it will take place?</p> <p>How the community of Billingham will benefit?</p> <p>How the project supports the community?</p> <p>How you have identified the need for this project?</p> <p>How you will assess the success of the project? <i>(If necessary, please supply further details on a separate sheet of paper).</i></p>	<p>We would like to continue our Teatime Club.</p> <p>St Aidan's Church Hall.</p> <p>The families benefit by the parents not having to worry one night a week to provide a meal for their children and the children benefit by enjoying a hot healthy meal and taking part in activities. We also regularly provide the families with essential goods and food hampers that have been donated by local businesses.</p> <p>The children that attend the club live in an area of deprivation in Billingham. Their family circumstances are often chaotic and the club provides a safe and friendly environment where they can have fun and learn new skills with their peers.</p> <p>We identified the need for this project after consultation with parents/carers during our delivery of the HAF projects. Parents are struggling financially due to the cost of living crisis and now as the weather turns colder their fuel bills will increase as well.</p> <p>We will use the funding to pay for the rent, staffing, resources and ingredients for the club to continue until into the new year. This will enable us to look for additional funding to continue indefinitely.</p> <p>We will assess the success of the project by attendance and by asking the parents to complete a questionnaire. The children will also fill in evaluation forms.</p>
21.	How many people in Billingham do you expect to benefit directly from the project?	15 young people plus their families.

22.	Please advise the timescale for the project.	We would like to start by the 16 th December 2024
23.	Will the project require ongoing financial support? If so, how will this be funded?	No

SECTION 4: CHECKLIST

Please enclose the following with your application:

24.	Two years of accounts (or for start up groups, a signed bank statement and business plan)	X
25.	Quotations for the project (if applicable)	
26.	Organisation's constitution or set of rules	X
27.	Any other relevant supporting information regarding the project	

SECTION 5: SIGNATURE AND DECLARATION

Please initial next to points 28 - 35 and sign below to acknowledge the terms and conditions of submitting this grant application.

No application will be considered unless this section is completed in full and signed by the contact person named in question 2.

28.	I declare that the information given is correct to the best of my knowledge and that any funds received will be used solely for the purpose detailed on this form.	X
29.	I understand that the documentation supplied will not be returned and may be available for public scrutiny.	X
30.	I agree that the grant will be returned if the specified project cannot proceed.	X
31.	I agree that, if successful, details of the project may be published by the Town Council	X
32.	I agree to supply a report back to the Town Council within twelve months regarding the expenditure of any grant funding.	X
33.	I confirm that I have authorisation to apply for a grant on behalf of the organisation.	X
34.	I understand that the information provided on and with this application will be used by the Town Council to judge whether or not to award a grant and that this decision will be made at a meeting that is open to the public.	X
35.	I confirm that I have read and understood the Grant and Subsidies Policy and guidance notes issued by the Town Council.	X