



Town Clerk & RFO: Miss Dee Smith
Chairman: Councillor Helen Atkinson
Tel/Fax: 01642 551171
Email: info@billingham-tc.gov.uk
www.billingham-tc.gov.uk

**Billingham Library & Customer
Service Centre**
Billingham
TS23 2LN

TO: All members of the Finance & General Purposes Committee

You are summoned to attend the next meeting of the Finance & General Purposes Committee to be held on Tuesday 17th December 2024 at 6.30pm, in Meeting Room C, Billingham Library & Customer Service Centre.

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

No questions have been received at the time of preparation of this agenda.

5. MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 19th November 2024

To approve the above minutes as a true and accurate record (see appendix A – Draft minutes 19th November 2024).

6. PAYMENTS & RECEIPTS LISTS

- (i) To approve the list of payments to creditors for November 2024 for the main account (see appendix B).
- (ii) To approve the list of payment to creditors for November 2024 for the cafe accounts (see appendix C).
- (iii) To approve the staffing costs for November 2024 (see appendix D – Staffing costs).
- (vi) To note the income received for November 2024 (see appendix E – Income Received).
- (vi) Members are provided for information, with the bank reconciliation for all accounts up to 30th November 2024 (see appendix F – Bank Reconciliations).

7. CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members are provided with a profit and loss report for the Café in the Park, up to 30th November 2024 (see appendix G – Profit & Loss).

8. DRAFT BUDGET 2025-2026

Members are asked to consider the draft budget for 2025-2026 for recommendation to Full Council in January 2025 (see appendix H).

9. SPONSORSHIP

Members are asked to consider the attached sponsorship application from Billingham Boxing Academy for £3500 (see appendix I).

10. GRANT FUNDING

- a. Members are asked to consider a grant application for £500 from 'Time for Thomas' (see appendix J).
- b. Members are asked to consider a grant application for £500 from Iron Guidance (see appendix K).

Miss Dee Smith
Town Clerk/RFO to Billingham Town Council
11th December 2024

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have the access to the agenda papers. These can be found on the Town Council website www.billingham-tc.gov.uk

Filming, Photographing or Audio Recording of the Town Council meeting may take place. The Town Council accepts no liability for any material created by those filming, photographing, or recording the meeting.

Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via dee.smith@billingham-tc.gov.uk or telephone 01642 551171.