

Billingham Town Council

Minutes of Services & Engagement Committee Meeting **Tuesday 14th January 2025 at 5.30 p.m.** **Held at Billingham Library & Customer Service Centre**

Present:	Councillors	Helen Atkinson Michelle Bendelow Maria Lacey Mick Stoker (Chair of Committee)
Official:		Miss Vicky Lloyd – Deputy Town Clerk Miss Tracy Reece – Business Support Manager Miss Dee Smith – Town Clerk & Responsible Finance Officer (arrived at 5.45pm)
Apologies:		Councillor Gareth Hedley – Personal Councillor Daniel Forrest – No apologies received

Cllr Gina McCall was also present.

130/24 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all present. The usual rules about housekeeping were made.

131/24 DECLARATION OF INTEREST

There were no declarations of interest on this occasion.

132/24 PUBLIC PARTICIPATION TIME

There were no public present or questions on this occasion.

133/24 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING HELD ON 17th DECEMBER 2024

Members were asked to approve the above draft minutes.

RESOLVED

- (i). That the minutes of the above meeting held on 17th December 2024, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

134/24 EVENTS UPDATE

The Deputy Town Clerk gave members an update on events.

Members agreed the annual schedule of events for 2025:

- VE Day 80 – Thursday 8th May
- VJ Day 80 – Friday 15th August
- Billingham Show – Saturday 6th & Sunday 7th September
- Billingham Remembrance Sunday Parade – Sunday 9th November
- Christmas Tree Lights Switch On – Saturday 29th November

RESOLVED

- (i). Information duly noted.

135/24 SERVICES UPDATE

Members noted the update report from the Business Support Manager on Café in the Park, Pantry in The Park, Soup & Sandwich project and local groups using the building.

Members agreed that Café in the Park will reopen for the spring/summer months from 14th April to 11th October 2025. During the April half term holidays children's activities will take place.

RESOLVED

- (i). Information duly noted.

136/24 BILLINGHAM SHOW 2025

Members were asked to approve the following:

1. Working Group
2. Terms of Reference

RESOLVED

- (i) Members unanimously approved the formation of the working group.
- (ii) Members approved the Terms of Reference for the above group.

137/24 LOW GRANGE COMMUNITY CENTRE

The Deputy Town Clerk advised members that during the Christmas half holidays the facilities were booked to deliver a Holidays Are Fun (HAF) provision. Family Action will be delivering a HAF family provision in the February half term holidays.

A date is to be confirmed for the first meeting of the Task & Finish group to consider activities and support services which might be offered at the centre in the future.

RESOLVED

- (i). Information duly noted.

The meeting concluded at 5.55pm with Councillors Atkinson, Bendelow, Lacey & Stoker present.

Signed..... Date
Chairman of Services & Engagement Committee