



Town Clerk & RFO: Miss Dee Smith
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Billingham Library & Customer
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Billingham
TS23 2LN

TO: All members of the Finance & General Purposes Committee

You are summoned to attend the next meeting of the Finance & General Purposes Committee to be held on Tuesday 18th March 2025 at 6.30pm, in Meeting Room C, Billingham Library & Customer Service Centre.

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

Members to inform the Chairman of the Committee of any Declarations of Interest for matters set out within this agenda.

4. PUBLIC PARTICIPATION

In accordance with section 3 (f) of the BTC Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council/Committee reserves the right to respond or debate the issue at a later date.

No questions have been received at the time of preparation of this agenda.

5. MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 18th February 2025

To approve the above minutes as a true and accurate record (see appendix A – Draft minutes 18th February 2025).

6. PAYMENTS & RECEIPTS LISTS

- (i) To approve the list of payments to creditors for February 2025 for the main account (see appendix B).
- (ii) To approve the list of payment to creditors for February 2025 for the cafe accounts (see appendix C).
- (iii) To note the staffing costs for February 2025 (see appendix D – Staffing costs).
- (vi) To note the income received for January 2025 (see appendix E – Income Received).
- (vi) Members are provided for information, with the bank reconciliation for all accounts up to 28th February 2025 (see appendix F – Bank Reconciliations).

7. CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members are provided with a profit and loss report for the Café in the Park, up to 28th February 2025 (see appendix G – Profit & Loss).

8. GRANT FUNDING

- a. Members are asked to consider a grant application from Billingham Synthonia (see appendix H).
- b. Members are asked to consider a grant application for a Family Support Group (see appendix I).

9. OFFICE BROADBAND ISSUES

The Town Clerk will give an update on the night.

Miss Dee Smith
Town Clerk/RFO to Billingham Town Council
12th March 2025

PLEASE BE ADVISED:

With the exception of any item identified above as containing exempt or confidential information under the Local Government Act 1972 Section 100A(4), members of the public are entitled to attend this meeting and/or have the access to the agenda papers. These can be found on the Town Council website www.billingham-tc.gov.uk

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Persons wishing to obtain any further information on this meeting, including the opportunities available for a member of the public to speak at the meeting or for details of access to the meeting for people with disabilities, please contact Miss Dee Smith, Town Clerk via dee.smith@billingham-tc.gov.uk or telephone 01642 551171.