

# **BILLINGHAM TOWN COUNCIL**

## **DRAFT STAFFING SUB COMMITTEE MINUTES**

**Held on Thursday 20<sup>th</sup> March 2025, at 1.30pm  
in the Town Council Office, Billingham Library & Customer Service  
Centre**

**Present:** Councillor H Atkinson - Chairman  
Councillor M Bendelow

**Others:** Miss D Smith - Town Clerk/RFO

**Apologies:** Councillor J Scollen

**179/24 Minutes of the Staffing Sub Committee meeting held on 12<sup>th</sup>  
December 2024**

**Members were asked to approve the above minutes as a true and  
accurate record.**

### **RESOLVED**

That the minutes of the above meeting held on 12<sup>th</sup> December 2024, a  
copy of which has previously been circulated to each member, be  
approved, and signed as a correct record by the Chairman.

**180/24 EXCLUSION OF PRESS AND PUBLIC - Members are invited to  
consider passing the following resolution:** That under Section 100A  
(4) of the Local Government Act 1972, the press and public be excluded  
from the meeting during the disclosure of the following item on the  
agenda as they involve the likely disclosure of exempt information as  
defined in Part 1 of schedule 12A in the 1972 Act as indicated below:

Issues concerning: Staffing matters

### **RESOLVED**

To pass the above.

**181/24 Staffing Matters**

- a. The Town Clerk gave a confidential report on all staffing matters.
- b. The Sub-committee carried out the Town Clerk's appraisal.

### **RESOLVED**

Information duly noted.

The meeting concluded at 2.30pm with Councillors Atkinson and Bendelow  
present.