

BILLINGHAM TOWN COUNCIL

Draft Minutes of the Finance & General Purposes Committee Meeting held on Tuesday 18th March 2025 at 6.30 p.m. at Billingham Library & Customer Service Centre

Present: Councillor Jim Scollen (Chair)
 Adam Gilburt
 Gina McCall
 Ann McCoy
 Colin Leckonby
 Helen Atkinson
 Marc Besford

Official: Miss Dee Smith, Town Clerk/RFO

Apologies: Cllr Clare Besford – Business
 Cllr Guy Snead – No apologies received

Cllr Atkin and one member of the public were also in attendance.

171/24 CHAIRMAN'S ANNOUNCEMENT

The usual rules about housekeeping were made.

172/24 DECLARATIONS OF INTEREST

There were no declarations on this occasion.

173/24 PUBLIC PARTICIPATION TIME

There were no public present or questions on this occasion.

174/24 MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON 18th FEBRUARY 2025

Members were asked to approve the above minutes.

RESOLVED

That the minutes of the above meeting held on 18th February 2025, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

Signed..... Date
Chairman of Finance & General Purposes Committee

175/24 PAYMENTS & RECEIPTS LISTS

Members were asked to approve the following:

- (i) Payments to creditors for February 2025 for the main account.
- (ii) Payments to creditors for February 2025 for the cafe account.
- (iii) Staffing costs for February 2025.
- (vi) To note the income received for February 2025.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 28th February 2025

RESOLVED

- a. Members approved the above reports.
- b. Councillor Marc Besford checked and signed the bank reconciliations.

176/24 CAFÉ IN THE PARK – PROFIT & LOSS REPORT

Members were presented with a profit and loss report for the Café in the Park, up to 28th February 2025.

RESOLVED

Information duly noted.

177/24 GRANT FUNDING

- a. Members were asked to consider a grant application from Billingham Synthonia.
- b. Members were asked to consider a grant application for a Family Support Group.

RESOLVED

- a. Members approved a grant of £500 to Billingham Synthonia.
- b. Members were minded to approve funding for this support group, contingent upon the receipt of clear rules and operational conditions from the group organiser and a six monthly report is produced. . This was delegated to the Town Clerk for further action.

178/24 OFFICE BROADBAND ISSUES

The Town Clerk advised members a separate security identifier from the existing network in the library has now been set up. Wireless dongles have been provided.

The Town Council is currently under contract with Aspire Technology Solutions until November 2026 for the broadband and October 2027 for the

Signed..... Date
Chairman of Finance & General Purposes Committee

VOIP lines.

The Town Clerk also advised members that the council is under contract until November 2026 for the realCare provision.

RESOLVED

Information duly noted.

The meeting concluded at 6.50 pm with Councillors, Scollen, Atkinson, Gilbert, McCall, McCoy, Leckonby and M Besford present.

Signed..... Date
Chairman of Finance & General Purposes Committee