

**Billingham Town Council**

**Minutes of Services & Engagement Committee Meeting**

**Tuesday 18<sup>th</sup> March 2025 at 5.30 p.m.**

**Held at Billingham Library & Customer Service Centre**

**Present:** Councillors      Helen Atkinson  
Michelle Bendelow  
Mick Stoker (Chair of Committee)

**Official:**                  Miss Dee Smith – Town Clerk & Responsible Finance Officer  
Tracy Reece – Business Support Manager

**Apologies:**                Councillor Gareth Hedley – No apologies received  
Councillor Maria Lacey - Personal  
Councillor Daniel Forrest – No apologies received

Cllrs Gina McCall and Janet Atkin were also present.

**164/24 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed all present. The usual rules about housekeeping were made.

**165/24 DECLARATION OF INTEREST**

There were no declarations of interest on this occasion.

**166/24 PUBLIC PARTICIPATION TIME**

There were no public present or questions on this occasion.

**167/24 MINUTES OF SERVICES & ENGAGEMENT COMMITTEE MEETING  
HELD ON 18<sup>th</sup> FEBRUARY 2025**

Members were asked to approve the above draft minutes.

**RESOLVED**

- (i). That the minutes of the above meeting held on 18<sup>th</sup> February 2025, a copy of which has been circulated to each member, be approved, and signed as a correct record by the Chairman.

*M Stoker*  
M STOKER 15-04-25

#### **168/24 EVENTS UPDATE**

The Town Clerk gave members an update on events.

- VE Day 80 – Thursday 8<sup>th</sup> May
- Funday Fridays – 1<sup>st</sup>, 15<sup>th</sup> & 29<sup>th</sup> August (15<sup>th</sup> August will be a VJ Day 80 themed event)
- VJ Day 80 – Friday 15<sup>th</sup> August
- Billingham Show – Saturday 6<sup>th</sup> & Sunday 7<sup>th</sup> September
- Billingham Remembrance Sunday Parade – Sunday 9<sup>th</sup> November
- Christmas Tree Lights Switch On – Saturday 29<sup>th</sup> November

The Clerk also reminded members of the Annual Assembly taking place on Tuesday 22<sup>nd</sup> April 2025 at 6.30pm.

#### **RESOLVED**

Information duly noted.

#### **169/24 SERVICES UPDATE**

The Business Support Manager gave an update on the Café in the Park, Pantry in The Park, Soup & Sandwich project and local groups using the building.

#### **RESOLVED**

Information duly noted.

#### **170/24 LOW GRANGE COMMUNITY CENTRE**

Members were presented with a report on the centre.

A date is to be confirmed for the first meeting of the Task & Finish group to consider activities and support services which might be offered at the centre in the future.

#### **RESOLVED**

Information duly noted.

**The meeting concluded at 6.13pm with Councillors Atkinson, Lacey & Stoker present.**