

**BILLINGHAM TOWN COUNCIL**

**Draft Minutes of the Finance & General Purposes Committee Meeting  
held on Tuesday 15<sup>th</sup> April 2025 at 6.30 p.m.  
at Billingham Library & Customer Service Centre**

- Present: Councillor**      Jim Scollen (Chair)  
                                 Adam Gilbert  
                                 Gina McCall  
                                 Ann McCoy  
                                 Helen Atkinson
- Official:**                      Miss Dee Smith, Town Clerk/RFO
- Apologies:**                  Cllr Colin Leckonby – Personal  
                                 Cllr Guy Snead – Personal  
                                 Cllr C Besford – No apologies received  
                                 Cllr M Besford – No apologies received

Cllr Atkin and one member of the public were also in attendance.

The meeting commenced at 6.34pm.

**199/24            CHAIRMAN’S ANNOUNCEMENT**

The usual rules about housekeeping were made.

**200/24            DECLARATIONS OF INTEREST**

There were no declarations on this occasion.

**201/24            PUBLIC PARTICIPATION TIME**

There were no public present or questions on this occasion.

**202/24            MINUTES OF FINANCE & GENERAL PURPOSES MEETING HELD ON  
18<sup>th</sup> MARCH 2025**

Members were asked to approve the above minutes.

**RESOLVED**

Signed..... Date .....  
Chairman of Finance & General Purposes Committee

That the minutes of the above meeting held on 18<sup>th</sup> March 2025, a copy of which has previously been circulated to each member, be approved, and signed as a correct record by the Chairman.

**203/24 PAYMENTS & RECEIPTS LISTS**

Members were asked to approve the following:

- (i) Payments to creditors for March 2025 for the main account.
- (ii) Payments to creditors for March 2025 for the cafe account.
- (iii) Staffing costs for March 2025.
- (vi) To note the income received for March 2025.
- (vii) Members were provided for information, with the bank reconciliation for all accounts up to 31<sup>st</sup> March 2025

**RESOLVED**

- a. Members approved the above reports.
- b. Councillor Adam Gilbert checked and signed the bank reconciliations.

**204/24 CAFÉ IN THE PARK – PROFIT & LOSS REPORT**

Members were presented with a profit and loss report for the Café in the Park, up to 31<sup>st</sup> March 2025.

**RESOLVED**

Information duly noted.

**205/24 INCOME & EXPENDITURE**

Members were presented with an Income & Expenditure report up to 31<sup>st</sup> March 2025. The Town Clerk explained the variances on the report including solicitor costs.

**RESOLVED**

Information duly noted.

**206/24 SPONSORSHIP**

Members were asked to consider a sponsorship application from Billingham International Folklore Festival of World Dance.

**RESOLVED**

Members approved sponsorship of £2000.

Signed..... Date .....  
Chairman of Finance & General Purposes Committee

**GRANT FUNDING**

Member were asked to consider a grant application from Wheel Education Cycling Club for £500.

**RESOLVED**

Members approved grant funding of £500.

The meeting concluded at 6.49 pm with Councillors, Scollen, Atkinson, Gilbert, McCall and McCoy, present.

Signed..... Date .....  
Chairman of Finance & General Purposes Committee